

FIT ACADEMY – AUGUST 9 BOARD MEETING MINUTES

Board of Directors Regular Board Meeting Minutes
August 9, 2017, 5:00pm – FIT Academy School Site

I. Call to Order (Chair)

II. Roll Call of Members (Secretary): 5:08pm

Ken Thielman (Chair) - Present

Paul Anderson- Present

Ed Cassidy- Present

Mark Cotton- Present

Nancy Schneider - Present

Ex-Officio: Claud Allaire, Executive Director

Angie Halama – Absent

Ex-Officio: Chuck Herdegen, BergenKDV

Guests: Rochelle Manders, VOA

III. Approval of Agenda

Moved: Ken

Second: Mark

Vote: 5-0

IV. Declaration of Conflict of Interest - None

V. Open Forum – Rochelle Manders from VOA discussed VOA restructure

VI. Approval of Meeting Minutes

July Meeting Minutes (review & approval), Edit was made to BOD secretary error. Moved: Mark, Second: Ed, Vote: 5-0

VII. Chair's Report: None

VIII. Director's Report: Claud disc used enrollment at 169, upcoming recruiting events, budget review

IX. Committee Reports / Planning

a. **Facility** – Claud mentioned may have to discuss reviewing lease based on enrollment

b. **Finance**

i. July Financials, Approval Moved: Mark, Second: Paul, Vote: 5-0, Chuck thoroughly reviewed the financial report with the BOD

c. **Academic** – Ken stated committee needs to recruit a parent, meet, and review policy 616. Claud stated he would schedule a meeting for the committee made up of Ed, Angie, Claud, and parent.

X. Old Business

a. First approval of Family Handbook. Approval: Moved: Mark, Second: Ed, Vote: 5-0

b. Annual Discussion of MACS and MSBA memberships, discussed need to find out costs, tabled to next meeting

c. Annual Discussion of BOD Goals (training, strategic plan, evaluation), Board discussed three goals: 1 – Board Training, 2 – Active Finance Committee, and 3 - Two-tiered membership goal. First, to add a parent to the board, and second, to reach full membership if possible by the end of the year.

d. Forming of committee to direct evaluation of director and development of goals. Ken, Paul, Mark, and Claud, meeting scheduled for August 28.

e. Establish meeting calendar for Finance Committee. Decided on 3rd Tuesday of the month at 7am, Chuck to call in remotely.

XI. New Business

a. Approval of administrative assistant Katie Hanson as depositor on the Anchor Bank account – No action necessary

b. Approval for adding a second section of kindergarten, Approval: Moved: Mark, Second: Paul, Vote: 5-0

c. Motion to designate Claud Allaire as MDE Identified Official with Authority and MDE Title Grant Authorized Representative for the school year 2017-2018. Approval: Moved: Ken, Second: Ed, Vote: 5-0

d. Annual review of 531 Pledge of Allegiance Policy and possible waiver, Acknowledged, no action taken

e. Personnel: New hire approvals: Logan Holland (\$12 per hour), Dylan Church (\$15 per hour), and Stephanie Kerber (\$14 per hour) as special education educational assistants; Mary Jo Vassallo as a special education teacher (salary lane 8 step 13); Eric Johnson (salary lane 4 step 9) and Shannon Baker (salary lane 4 step 9) as teachers. Jenna

Jacobsen as .6 teacher at Lane 1, Step 2, and .4 as hourly reading intervention teacher at \$16 per hour. Approval of all Personnel Recommendations: Moved: Ed, Second: Nancy, Vote: 5-0

- f. Scheduling of additional meetings in August, September, and October. Approval of adding the 4th Wednesday of the months of August, September, and October as board meetings at 5:00pm at FIT Academy. Approval: Moved: Ken, Second: Nancy, Vote: 5-0

XII. Next Meeting

- a. Date & Time: Wednesday August 23, 5:00pm
- b. Location: FIT Academy
- c. Agenda Items: Memberships

XIII. Adjournment