

FIT ACADEMY – JULY BOARD MEETING MINUTES

Board of Directors Regular Board Meeting MINUTES

July 12, 2017, 5:00pm – FIT Academy School Site

Mission: *To prepare the whole student to lead a fulfilling, responsible, and successful life by purposefully integrating the three developmental areas of Fitness & Health, Intellectual Development, and Teamwork and Character into the educational experience.*

Vision: *We will provide a balanced approach to student growth that embraces diversity and individuality by promoting open minded inquiry and valuing respectful interactions*

I. Call to Order (Chair)

II. Roll Call of Members (Secretary)

Ken Thielman (Chair) - Present

Paul Anderson - Present

Ed Cassidy - Present

Mark Cotton - Present

Nancy - Absent

Schneider

Ex-Officio: Claud Allaire, Executive Director – Present

Angie Halama - Absent

Also present – Chuck Herdegen, BKDA, Taryn Buckner

III. Approval of Agenda

Moved: Paul

Second: Mark

Vote: 4-0

IV. Declaration of Conflict of Interest - None

V. Open Forum – Taryn Buckner shared that 5pm board meeting is a difficult time for parents

VI. Approval of Meeting Minutes

- a. June Meeting Minutes (review & approval), Moved: Mark, Second: Ed, Vote: 3-0-1

VII. Chair's Report: Ken

- i. Presented examples of director's evaluation for review, to be revisited at the August meeting

VIII. Director's Report: Claud

- i. Discussed recruitment efforts, enrollment at 156. Also discussed the K-1 Community proposal as well as possibility of moving 5th grade to middle school

IX. Committee Reports / Planning

- a. **Facility** – Lease Aid (Claud reported it would be turned in by Friday!)
- b. **Finance** – June Financials. Moved: Mark, Second: Paul, Vote: 4-0 (membership: Claud, Nancy, Paul, Mark)
- c. **Academic** – (membership: Claud, Ed, Paul, Discussed adding a parent)
- d. **Marketing & Recruitment** – Motion to disband this committee: Moved: Paul, Second: Mark, Vote: 4-0
- e. **Policy Committee** - Motion to disband this committee: Moved: Ken, Second: Mark, Vote: 4-0
- f.

X. Old Business

- a. Approval to amend February, March, and May minutes to reflect new employee salaries in reference to the school salary document rather than the actual pay or salary. Discussion, opted not to change minutes retroactively
- b. ~~First approval of Student/Family Handbook~~
- c. Second approval of transportation policy 709, Moved: Paul, Second: Mark, Vote: 4-0

XI. New Business

- a. Review of board officers: Chair: Ken, Vice: Paul, Treasurer: Nancy, Secretary: Angie
- b. Approve Anchor Bank and Wells Fargo as Depositories, Moved: Mark, Second: Ed, Vote: 4-0

- c. Approval of board chair (Ken Thielman), executive director (Claud Allaire), treasurer (Nancy Schneider), and financial manager (Charles Herdegen) as signers on all bank accounts and approved for electronic funds transfers for: investment of excess funds or the transfer of funds between school accounts; payment of employee payroll direct deposit; payment of federal, state, and unemployment taxes; payment of contributions to TRA and PERA; payment of other payroll deductions and benefits; monthly building lease payments; monthly payments of credit card charges; vendor payments; other payments as approved by the BOD. Moved: Ed, Second: Paul, Vote: 4-0
- d. Annual Designation of official newspaper: The Sun This Week. Moved: Mark, Second: Ed, Vote: 4-0
- e. Annual Designation of legal counsel: Lindquist & Vennum, Moved: Ed, Second: Paul, Vote: 4-0
- f. Annual Review & confirmation of BOD committees (see committees)
- g. Annual Discussion of MACS and MSBA memberships, Discussion, tabled
- h. Annual Discussion of BOD Goals (training, strategic plan, evaluation), discussion
- i. Request for VOA to update our school contract, Claud to make official request to VOA
- j. Revision of enrollment projections for K-1 learning community, Move to remove enrollment caps for grades K-2, Moved: Paul, Second: Mark, Vote: 4-0
- k. Personnel: New hire approvals: School Nurse (Taryn Buckner) at \$27 per hour for 6 hours per week & Administrative Assistant (Katie Hanson) at \$20 per hour, full time. Moved: Ed, Second: Mark, Vote: 4-0
- l. Approval of director's agreement, Moved: Ed, Second: Paul, Vote: 4-0
- m. Approval of executive director and administrative assistant as authorized credit cards users, Moved: Mark, Second: Ed, Vote: 4-0
- n. Special Education Contract approvals (Moving Matters, WordPlay), Moved: Ken, Second: Ed, Vote: 4-0

XII. Next Meeting

- a. Date & Time: August 9, 5:00pm
- b. Location: FIT Academy
- c. Agenda Items: Family Handbook, Board Goals, Director's Evaluation, memberships

XIII. Adjournment

- a. Board Evaluation
- b. Motion to Adjourn