

## FIT ACADEMY – January 16 BOARD MEETING MINUTES

### Board of Directors Regular Board Meeting MINUTES

January 16, 2019, 5:00pm – FIT Academy School Site

**2018-19 Mission:** *FIT Academy believes children must have a healthy foundation in order to achieve academic excellence. Our mission is to prepare students by providing a balanced approach to the mental, physical, and emotional development of children.*

#### I. Call to Order (Chair)

Start Time: 5:05 pm

#### II. Roll Call of Members (Secretary)

Paul Anderson (chair) - present

Jan Markison - present

Jon Anderson - present

Quinn Borgstrom - present

Nancy Schneider - present

Ex-Officio: Claud Allaire, Executive Director – absent; Tamra Paschall, Assistant Director – present; Chuck Herdegen, Finance Manager - absent

#### III. Approval of Agenda

Moved: Jan

Second: Jon

Vote: 5-0

#### IV. Declaration of Conflict of Interest

None

#### V. Open Forum

None

#### VI. Approval of Meeting Minutes

a. December 19 Minutes

Moved: Jon

Second: Jan

Vote: 5-0

#### VII. Director's Report: Claud Allaire (invitation to staff meeting/gathering & authorizer training) – Tamra reported tonight.

At the Volunteers of America (VOA) conference this month, Claud and Tamra did a presentation on problem solving and leadership roles. Shadow Day at FIT on January 17. Academic night and open house on Thursday, January 24.

Current enrollment is at 266.

#### VIII. Committee Reports

##### a. Facility

Held discussion regarding traffic overflow on the street during afternoon pickup. Additional discussion will be needed.

##### b. Finance

i. Review and approval of November financials

Moved: Quinn

Second: Jan

Vote: 5-0

##### c. Academic

No update at this time.

#### IX. Old Business:

a. None

#### X. New Business

a. Resignation: Ana Siciliano, Receptionist/Admin. Assistant.

b. Review and approval of New Hires: Amy Killorin, Receptionist/Admin Assistant at \$16.50 per hour. Shane Johnson, Special Educational Assistant at \$16.50 per hour.

Moved: Jon

Second: Quinn

Vote: 5-0

c. Proposal to add PTO time to part-time employees who work more than 20 hours per week.

Moved: Nancy

Second: Quinn

Vote: 5-0

- d. Acceptance of board evaluation requirement & reflective question process

**Moved: Jan**

**Second: Nancy**

**Vote: 5-0**

Board Evaluation to be done on a quarterly basis, starting in January, 2019. Reflective question will be included in every meeting minutes.

- e. Rod Hanenke, VOA Governance and Analyst, held VOA governance standards training for the board.

**XI. Next Meeting**

- a. Date & Time: February 20, 2019 Location: FIT Academy Agenda Items: Enrollment projections / facility

**XII. Adjournment**

**End Time: 5:45 pm**