

FIT ACADEMY – September 18 BOARD MEETING MINUTES

Board of Directors Regular Board Meeting Minutes September 18, 2019, 5:00pm – FIT Academy School Site

2019-20 Mission: *FIT Academy believes children must have a healthy foundation in order to achieve academic excellence. Our mission is to prepare students by providing a balanced approach to the mental, physical, and emotional development of children.*

I. Call to Order (Chair)

TIME: 5:06 pm

II. Roll Call of Members (Secretary)

Jan Markison (chair)- present

Paul Anderson - absent

Shannon Baker - present

Quinn Borgstrom - present

Nancy Schneider - present

Ex-Officio: Claud Allaire, Executive Director-present; Chuck Herdegen, Finance Manager - present

III. Approval of Agenda

Moved: Nancy

Second: Shannon

Vote: 4-0

IV. Declaration of Conflict of Interest

V. Open Forum

Sean Alter, a community member, is visiting as a prospective member of the board.

VI. Approval of Meeting Minutes

a. August Minutes

Moved: Jan

Second: Shannon

Vote: 4-0

Approved with requested updates: August Minutes need to be updated to include the CSC credit sale of receivables details and to include Paul Anderson in the Members Roll Call.

VII. Director's Report: Claud

Good start to the year. Enrollment is around 290, but that will fluctuate as the year progresses. We are investing in good staff.

VIII. Committee Reports

a. **Facility:**

Some small weather-proofing fixes are being made where deemed necessary.

b. **Finance:** Review of July financials & updated 2019-20 budget

Chuck presented financials to the board.

Moved to approve:

Nancy

Second: Quinn

Vote: 4-0

c. **Academic** – Review of academic plan for the school year

Claud discussed the plan.

IX. Old Business:

X. New Business

a. Approval of employee agreements: Jill Van Koolwijk, ELL Coordinator, Lane 4 Step 15 x 20%; Hannah Lee, 4th Grade Teacher, Lane 1 Step 1; Juan Soriano Murcia, Spanish Teacher, Lane 1, Step 3 x 70%; Li Sun, Chinese Teacher, Lane 8, Step 4 x 25%; Katie Hanson, French Teacher, Lane 1, Step 1 x 15%; Josie Allaire, Educational Assistant (French Instructor & Language Support), part-time, hourly at Level 4, Step 1; Kendra Zschokke, Educational Assistant (Language Support), part-time, hourly at Level 3, Step 1;

Moved: Shannon

Second: Quinn

Vote: 4-0

b. Board members sign annual conflict of interest notices

Members present signed

- c. Consideration of Holiday pay for hourly employees
According to the employee handbook, hourly employees are not to be paid for holidays. The discussion reaffirmed the policy.
- d. Review & approval of 413 Harassment & violence Policy
It was determined to table this discussion until next board meeting.
- e. Approval of lottery process and dates for 2020-21
Claud does not have any recommended process changes for the following year. It was decided nothing needed to be approved to the process that was already established.
- f. Discussion of board membership
Move to approve Sean Alter onto the board.
Moved: Jan **Second: Nancy** **Vote: 4-0**
- g. Quarterly Reflection

XI. Next Meeting: Date & Time: October 16, 2019 Location: FIT Academy Agenda Items: Review & Approval of 413 Harassment & violence Policy

XII. Adjournment
TIME: 6:10 pm