

## **FIT ACADEMY – December 18 BOARD MEETING MINUTES**

**Board of Directors Regular Board Meeting Minutes  
December 18, 2019, 5:00pm – FIT Academy School Site**

**2019-20 Mission:** *FIT Academy believes children must have a healthy foundation in order to achieve academic excellence. Our mission is to prepare students by providing a balanced approach to the mental, physical, and emotional development of children.*

**I. Call to Order (Chair)**

**5:04 pm**

**II. Roll Call of Members (Secretary)**

Sean Alter - Absent

Jan Markison (chair) - Present

Shannon Baker – Present

Quinn Borgstrom - Present

Nancy Schneider - Present

Ex-Officio: Claud Allaire, Executive Director- Present

**III. Approval of Agenda**

**Moved: Quinn**

**Second: Shannon**

**Vote: 4-0**

**IV. Declaration of Conflict of Interest**

None

**V. Open Forum -**

Assistant Director Tamara Paschall is sitting in.

Two guests are also in attendance.

A guest presented an administration concern to the board

**VI. Approval of Meeting Minutes**

October Meeting Minutes:

**Moved: Shannon**

**Second: Nancy**

**Vote: 4-0**

November 25 Special Meeting Minutes:

**Moved: Quinn**

**Second: Shannon**

**Vote: 4-0**

**VII. Director's Report:**

Packers v Vikings fun event at school on Friday, December 20.

Enrollment is slowing climbing (293 students currently, gained 4 students in the last couple weeks, 4 more to start in January)

January 15 Parent Resource night.

**VIII. Committee Reports**

**a. Facility:**

None

**b. Finance:**

i. Presentation of audit by Jon Archer from SWCOCPAS

Jon presented audit to the board

ii. Board approval (requested to delete approval, replace with "acceptance") acceptance of audit report

**Moved: Quinn**

**Second: Jan**

**Vote: 4-0**

iii. Review of September and October financials

Chuck presented financials to the board

**Moved: Nancy**

**Second: Shannon**

**Vote: 4-0**

**c. Academic:**

None

**IX. Old Business:**

a. Approval of school annual report

**Moved: Quinn**

**Second: Jan**

**Vote: 4-0**

**X. New Business**

- a. Acknowledgment of resignation of 4<sup>th</sup> grade teacher Hannah Lee  
The board acknowledged the resignation
  
- b. Hiring of educational assistant Isaiah Marshall, Level 4, Step 1 & Alyssa Schultz, Level 2, Step 1. Hiring of long-term sub 4<sup>th</sup> grade teacher Jen Starkey, \$190 per day (Requested Insert: “long-term”) long-term daily substitute rate  
**Moved: Jan                      Second: Quinn                      Vote: 4-0**
  
- c. Approval of data retention schedule  
**Moved: Shannon                      Second: Jan                      Vote: 4-0**
  
- d. Approval of Dakota Academics contract for eRate  
**Moved: Jan                      Second: Quinn                      Vote: 4-0**
  
- e. Approval of addition of tobacco/chemical use language as serious violation in family handbook (page 8)  
**Moved: Quinn                      Second: Shannon                      Vote: 4-0**
  
- f. Consideration of policy 206  
The board will consider and revisit during the January board meeting
  
- g. Corrections to policy 103 (reference to policy 206 as well as correction of 403 to 430 for the Employee Discipline Policy)  
Corrections discussed
  
- h. Annual review of policy 516 on medication  
**Moved: Shannon                      Second: Nancy                      Vote: 4-0**
  
- i. Discussion of plans for board elections  
Board discussed and will bring back a plan to the January meeting to discuss
  
- j. Discussion of board training & calendar  
Board discussed to announce and add completed board training sessions during each board meeting
  
- k. Board reflection  
  
Motion made to add agenda Item L: Discussion of open forum  
**Moved: Jan                      Second: Shannon                      Vote: 4-0**
  
- l. Discussion of Open Forum  
Board discussed concerns made by the open forum guest. Board Chair will respond to open forum guest’s concern.

**XI. Next Meeting:** Date & Time: January 15, 2020 Location: FIT Academy Agenda Items: Policy 206, Policy 103 corrections made, board election plan

**XII. Adjournment.** Moved: Quinn Second: Jan Vote: 4-0  
**6:30 pm**