

## FIT ACADEMY – April 15 BOARD MEETING MINUTES

### Board of Directors Regular Board Meeting Minutes

April 15, 2020, 5:00pm – FIT Academy School Site

**2019-20 Mission:** *FIT Academy believes children must have a healthy foundation in order to achieve academic excellence. Our mission is to prepare students by providing a balanced approach to the mental, physical, and emotional development of children.*

#### I. Call to Order (Chair)

5:02 pm

#### II. Roll Call of Members (Secretary)

Sean Alter - present

Jan Markison (chair) - present

Shannon Baker – present

Quinn Borgstrom - present

Nancy Schneider - present

Ex-Officio: Claud Allaire, Executive Director - present

**Note:** Due to the COVID-19 emergency *Shelter in Place* order, at least one person was required to be on-site for this board meeting. Claud and Jan chose to be on-site at FIT Academy. All others present joined via videoconference.

#### III. Approval of Agenda

**Moved: Quinn**

**Second: Shannon**

**Vote: 5-0**

Claud requested to move Board Training application [mncharterboard.com](http://mncharterboard.com) to after the Directors meeting on the agenda. The request was approved.

#### IV. Declaration of Conflict of Interest -

None

#### V. Open Forum -

None

#### VI. Approval of Meeting Minutes

March Meeting Minutes:

**Moved: Shannon**

**Second: Nancy**

**Vote: 5-0**

#### VII. Director's Report:

The school is trying to support students and families as best as possible. The school is acting in line with MDE recommendations. The state has not made a decision whether to return to school after May 4.

#### VIII. Board training application [mncharterboard.com](http://mncharterboard.com)

The board was trained on this online training tool.

#### IX. Committee Reports

##### a. Facility: Discussion of CSC proposal to purchase 7200

Charter School Capital has continued to pursue its interest in purchasing the school building.

##### b. Finance:

###### i. Review of February financials

**Moved: Quinn**

**Second: Shannon**

**Vote: 5-0**

###### ii. Discussion of new budget

Tabled to next month's board meeting

###### iii. Consideration of SBA loan

The school did apply for a loan. It is a forgivable loan if certain criteria are met.

#### **Academic:** Update on Distance Learning / online program

The school is continuing to refine distance learning, making improvements where possible.

**X. Old Business:**

- a. Review and discussion of school satisfaction survey  
Surveys are ready to go to parents, staff, and students. Launch date is Thursday, April 16.

**XI. New Business**

- a. Review and approval of board election process and amendments  
**Moved: Shannon                      Second: Jan                      Vote: 5-0**
  
- b. Motion was requested to expand the board composition to include up to 3 members of each category – parent, teacher, or community member – up to a total of 9.  
**Moved: Jan                      Second: Shannon                      Vote: 5-0**
  
- c. Proposal to amend school calendar  
**Moved: Shannon                      Second: Nancy                      Vote: 5-0**
  
- d. Approval of Special Education contract with Creatively Focused  
**Moved: Quinn                      Second: Sean                      Vote: 5-0**
  
- e. Approval of policy 806  
**Moved: Jan                      Second: Nancy                      Vote: 5-0**
  
- f. Board reflection

**XII. Next Meeting:** Date & Time: May 20, 2020 Location: FIT Academy Agenda Items: Executive Director Evaluation & Contract, Salary document, 2020-21 budget, discussion of new budget

**XIII. Adjournment. Moved: Jan                      Second: Nancy                      Vote: 5-0  
6:07pm**