FIT Academy
Distance Learning Information
Special Education, March 2020

1. **Describe how the school will ensure supports identified on a student's Individualized Education Program (IEP) or 504 Plan are provided.**
    a. FIT Academy will use Google Classroom and paper/pencil delivery to deliver specialized instruction from licensed special education teachers and related service providers. Instructional videos, online and electronic assignments, live video and telephone instruction, paraprofessional support, and weekly parent phone calls will support the provision of special education services. General education teachers will support the provision of accommodations and modifications through assistive technology, modified work, and other means as appropriate per student's individualized accommodations.
2. **Outline the school's process for communicating with parents and guardians regarding their child's services, which should include discussion regarding amending IEPs to address how best to meet the student's needs in a flexible learning model. This includes direct specialized instruction, related services, and accommodations**
    a. FIT Academy has scheduled IEP amendment conversations with parents during the week of March 23, 2020, and will continue to schedule virtual meetings, when appropriate, to amend IEPs. IEP meetings will take place via Google Hangout. All requirements and practices surrounding IEP meetings will remain the same as they were before e-Learning, with the exception of virtual participation. This includes the requirement for all required IEP team members to be in attendance, the requirement to send a notice of a team meeting, and the requirement to review all aspects of the IEP.
    b. If you have any concerns regarding the delivery of special education services for your child and are unable to resolve please contact Colleen Schatz, Director of Special Education at 612-310-5389 or colleen@creativelyfocused.org
3. **Describe the school's protocol to communicate with administration and staff to prepare and support them in meeting the needs of students eligible for special education, child find activities, evaluations/reevaluations, and IEP implementation.**
    a. The child find process at FIT Academy will remain the same. The Student Support Team will continue to meet regularly with teachers. Research based interventions will be implemented virtually for 4-6 weeks. Following interventions is a referral for a special education evaluation is needed the team will contact Jessie Thorson, Special Education Coordinator to start the process.
    b. Communication to all staff regarding the child find process will be sent on March 30, 2020 to remind them of the procedures in this unique circumstance.
    c. Evaluation activities with face-to-face components will be delayed until schools re-open. This includes any direct assessment and student observations. Evaluation activities aside from direct assessment and observation, including interviews, indirect assessment (protocol completion), and report writing will continue.
    d. Regular and special education teachers will continue to meet via google hangout meetings on a weekly basis.