## FIT ACADEMY - August 18 BOARD MEETING Minutes

## Board of Directors Regular Board Meeting Minutes August 18, 2021, 5:00pm – FIT Academy School Site

**2020-21 Mission:** FIT Academy believes children must have a healthy foundation in order to achieve academic excellence. Our mission is to prepare students by providing a balanced approach to the mental, physical, and emotional development of children.

I. Call to Order (Chair): 5:01pm

II. Roll Call of Members (Secretary - Angela Halama)

Jan Markison (chair)- absent

Shannon Baker - present

Bill Schneider- present- at 5:09pm

Angie Halama- present

Christopher Stookey - present

Rebekah Turner- present

Megan Olson-present

Ex-Officio: Claud Allaire, Executive Director; Tamra Paschall, Assistant Director

III. Approval of Agenda

Moved: Angie Second: Megan Vote: 5-0

- IV. Declaration of Conflict of Interest- none declared
- V. Open Forum: Chris McBride, Cinta Schmitz, Christine Hubel, Kim Bauer
- VI. Approval of Meeting Minutes

a. July Minutes

Moved: Angie Second: Megan Vote: 5-0

- VII. Director's Report: Claud- our focus going into the school year is academics and children's education. We have an open house this evening and continue to do recruiting.
- **VIII.** Committee Reports
  - a. Facility- none
  - b. Finance: Review & approval of June financials

Moved: Bill Second: Angie Vote: 6-0

- c. Board Committee- tabled for next meeting
- d. Academics- tabled for next meeting
- IX. Old Business: None
- X. New Business:
  - a. Approval of new Hires: Carrie Webb, Special Education Teacher, Heather Wendt, Special Education Assistant, Nicki Notermann, middle school language arts and special education/ELL support

Moved: Rebekah Second: Shannon Vote: 6-0

- b. Acknowledgment of resignations: Mechelle Lund
- c. Designate MDE Identified Official with Authority (IOWA): Designation of Claud Allaire as MDE Identified Official with Authority and MDE Title Grant Authorizer Representative for the school year 2020-21.
- d. Approval of Old National Bank as depository
- e. Approval of board chair Jan Markison, executive director Claud Allaire, treasurer Bill Schneider, and financial manager Mindy Wachter as signers on all bank accounts for electronic funds transfers for: investment of excess funds or the transfer of funds between school accounts; payment of employee payroll direct deposit; payment of federal, state, and unemployment taxes; payment of contributions to TRA and PERA; payment of other payroll deductions and benefits; monthly building lease payments; monthly payments of credit card charges; vendor payments; other payments as approved by the BOD.
- f. Designate official newspaper for legal publications: The Sun This Week Apple Valley
- g. Assign the Data Practices Responsible Authority (RA) & Designated Authority (DA) to Claud Allaire as Exec. Director
- h. Assign Board Chair Jan Markison as the Data Practices Compliance Officer (DPCO)
- i. Consideration for approval of items c. through h.

Moved to approve letters C-H: Shannon Second: Angie Vote: 6-0

j. Review and discuss enrollment and approved number of sections

Moved to approved revised sections to one each in K, 1 and a cap increase of 28 for 1st grade : Angie Second: Megan

Vote: 6-0

- k. Discuss possible decision and timeline related to COVID health protocols to begin the school year- the school board discussed and approved the following protocols:
  - i. Students riding the bus are required to wear a mask
  - ii. Grade levels will be notified with health COVID exposure
  - iii. For students it is optional to wear masks, for staff vaccinated it is also optional and for unvaccinated staffit is strongly recommended to mask
  - iv. All staff regardless of vaccination status can get tested at school

Moved: Angie

Second: Megan

Vote: 6-0

- I. Review and consideration of BergenKDV proposal for financial services
  - i. Tabled for September Board Meeting
- m. Review and consideration of Schlenner & Wenner proposal for audit services

Tabled for September Board Meeting

n. Review and discussion of Family Handbook

Moved: Shannon Second: Megan Vote: 5-0

o. Review and consideration of policy 531 Pledge of Allegiance

Moved: Bill Second: Chris Vote: 5-0

p. Review & approval of Literacy plan

Moved: Rebekah Second: Bill Vote: 5-0

q. Board reflection

- r. Distance Learning as an option for all students tabled for a committee to discuss Angie, Shannon, Rebekah, Claud, Tamra
- XI. Next Meeting: Date & Time: September 22, 2021 Location: FIT Academy Agenda Items: Board Committee Proposal, Educational Data
- XII. Adjournment at 6:09pm