

FIT ACADEMY – August 17 BOARD MEETING Minutes

Board of Directors Regular Board Meeting Minutes

August 17, 2022, 5:00pm – FIT Academy School Site

2020-21 Mission: *FIT Academy believes children must have a healthy foundation in order to achieve academic excellence. Our mission is to prepare students by providing a balanced approach to the mental, physical, and emotional development of children.*

I. Call to Order (Chair)-5:04

II. Roll Call of Members (Secretary - Angela Halama)

Jan Markison (chair)- 5:14pm- Present Angie Halama-Present Megan Thielfoldt- absent
Shannon Baker - Present Christopher Stookey -Present
Bill Schneider- 5:09pm-Present Tiffany Taylor-Present
Ex-Officio: Claud Allaire, Executive Director; Mindy Wachter, Finance Manager, Bergen KDV

III. Approval of Agenda

Moved:Shannon Second: Angie Vote:4-0

IV. Declaration of Conflict of Interest- none declared

V. Open Forum - Christine Hubel - just wanted to share she is here and she cares

VI. Approval of Meeting Minutes: July Minutes

Moved: Shannon Second: Christopher Vote:4-0

VII. Director's Report: Claud- enrollment is super healthy - 375 currently enrolled, our budget is set at 330

VIII. Committee Reports

- a. **Facility**-enrollment numbers will help fund improvements and additions to the building
- b. **Finance:** Review & approval of July financials; Final EOY June reconciliation will be presented in September

Moved:Bill Second: Christopher Vote:6-0

- c. **Board Committee**- none
- d. **Academics**-none

IX. New Business:

- a. Approval of new Hires: Mark Mersereau, FT Science teacher, Lane 8, Step 7; Heather Pierson, 3rd Grade Teacher, Lane 1, Step 4; McKinsey Montgomery, First Grade Teacher, Lane 1, Step 2.

Moved:Shannon Second: Tiffany Vote:4-0

- b. Acknowledgment of resignations: Krystal Tonseth, First grade teacher
- c. Designate MDE Identified Official with Authority (IOWA): Designation of Claud Allaire as MDE Identified Official with Authority and MDE Title Grant Authorizer Representative for the school year 2022-23.

Moved:Shannon Second: Angie Vote:4-0

- d. Approval of Old National Bank as depository

Moved:Shannon Second: Tiffany Vote:6-0

- e. Approval of board chair Jan Markison, executive director/superintendent Claud Allaire, treasurer Bill Schneider, and financial manager Mindy Wachter as signers on all bank accounts for electronic funds transfers for: investment of excess funds or the transfer of funds between school accounts; payment of employee payroll direct deposit; payment of federal, state, and unemployment taxes; payment of contributions to TRA and PERA; payment of other payroll deductions and benefits; monthly building lease payments; monthly payments of credit card charges; vendor payments; other payments as approved by the BOD.

Moved:Angie Second: Shannon Vote:6-0

- f. Designate official newspaper for legal publications: The Sun This Week – Apple Valley

Moved:Angie Second: Shannon Vote:6-0

- g. Assign the Data Practices Responsible Authority (RA) & Designated Authority (DA) to Claud Allaire as Exec. Director/Superintendent

Moved:Angie Second: Shannon Vote:6-0

- h. Assign Board Chair Jan Markison as the Data Practices Compliance Officer (DPCO)

Moved:Angie Second: Shannon Vote:6-0

- i. Discussion of early completion / graduation- will cover at a future meeting
- j. Review and discuss enrollment and closing of all new enrollments after Sept. 2, 2022 until second quarter.

Moved:Jan Second: Angie Vote:6-0

k. Discussion on adding “principal” to Assistant Director Tamra Paschall’s title

Moved: Christopher

Second: Tiffany

Vote:6-0

l. Confirming that the SPED level 3 programs should be limited to a total of 8 students

Moved: Angie

Second: Shannon

Vote:6-0

m. Review and approval of Employee Handbook

Moved: Shannon

Second: Bill

Vote:6-0

n. Review and approval of CKC food service contract

Moved: Jan

Second: Christopher

Vote:6-0

o. Review and discussion of plan for longevity bonuses should enrollment exceed 340 on September 9, 2022.

p. Review and approval of Schmitty’s Bus Contract for the year

Moved: Christopher

Second: Jan

Vote:6-0

q. Review and consideration of policy 531 Pledge of Allegiance

Moved: Jan

Second: Tiffany

Vote:6-0

r. Review & approval of Literacy plan

Moved: Shannon

Second: Christopher

Vote:6-0

s. Board reflection

X. Next Meeting: Date & Time: September 21, 2022 Location: FIT Academy

XI. Adjournment- 5:50pm

Moved: Shannon

Second: Jan